

REQUEST FOR TECHNICAL PROPOSALS

Project Bosc Pump Station and Forcemain Project

INTRODUCTION

Allen County seeks a professional engineering firm to provide design and technical services for the Project Bosc Pump Station and Forcemain Project.

Consultants must follow the 2018 Allen County Sanitary Engineering Department Policy and Procedure for Selection of Professional Design Service Contracts.

The Allen County Sanitary Engineer's Office (ACSEO), 3230 North Cole Street, Lima, Ohio 45801, will receive Technical Proposals until **2:00 pm (EST) on Friday, July 11, 2025**. Proposals received after the date and time due will not be considered. All questions should be directed to Brad Niemeyer by email at bniemeyer@allencountyohio.com.

In order to receive consideration, questions about the proposals or the project must be received no later than 4:00 p.m. (EST) on Monday, July 7, 2025. ACSEO will transmit written addenda in response to any questions that ACSEO considers necessary to be answered for clarification purposes. Oral statements may not be relied upon and will not be binding or legally effective.

PROJECT LOCATION AND DESCRIPTION

This project includes preliminary evaluation, design, permitting, bidding and construction administration services for a new Project Bosc pump station and forcemain to allow for a planned data center to develop on the northeast quadrant of the Bluelick Road and Cole Street intersection. Project schedule will be a critical factor as substantial completion of the pump station construction is desired within 30 months of consultant selection. The pump station site will be on the north side of Bluelick Road and the exact location will be selected during the project, prior to performing detailed design. It is anticipated that this pump station will be a suction lift pump station capable of handling approximately 2.56 MGD design flow and 4.0 MGD peak flow for the data center. The project will also include design of approximately 17,000 LF of 20" forcemain to the existing 78" gravity sewer at the intersection of Woodward Avenue and Grand Avenue. The forcemain alignments, including easement considerations or location in the right-of-way, will be determined during preliminary design. Estimated construction cost is anticipated to be \$20,250,000.

See the attached **Exhibit "A"** for project location.

OVERVIEW OF PROCESS

ACSEO uses a Qualifications Based Selection Process conforming to the requirements of Ohio Revised Code Sections 153.65 to 153.71.

CONTENT OF CONSULTANT'S RESPONSE

A firm's proposal response shall include, but is not limited to, the following:

1. Company Name and background on company.
2. Names and experience of key personnel that will be assigned to perform the services. Provide organizational chart for the proposed project team. Provide resumes for the key project staff members (2-page maximum per resume).
3. List of completed projects for ACSEO and/or similar to the proposed project in which the team is wishing to be considered for and has previously participated in; include detailed information on project description and key personnel.
4. Three (3) public or private agency references to contact regarding the firm's past performance, preferably on similar projects.

One four copies of the proposal are to be submitted for evaluation, along with a digital copy of the proposal on flash drive. There is a ten (10) page limit on the proposal.

EVALUATION

The Proposal Evaluation Committee shall be determined by the Sanitary Engineer or his/her designee. Each member of the Proposal Evaluation Committee shall evaluate all firms. Individual evaluations shall be combined into a consensus evaluation. The average score for each of the criteria shall be totaled for a composite score.

EVALUATIONS CRITERIA

The Proposal Evaluation Committee shall evaluate the proposals based on the following criteria:

Experience, technical training and education of the personnel assigned to perform the work	15 POINTS
Competence to perform the required services as indicated by past projects	15 POINTS
TOTAL POINTS	30 POINTS

Prior to completing evaluations, the Proposal Evaluation Committee may request revisions or clarification of the proposals, provided the same opportunity to revise or clarify is given to all firms. If the Proposal Evaluation Committee feels that the scoring process listed above is sufficient to determine the highest ranked firm, ACSEO may proceed to consultant recommendation.

CONSULTANT RECOMMENDATION

Once the Proposal Evaluation Committee has evaluated all proposals and ranked the firms, the committee shall prepare a letter notifying each firm of its findings. ACSEO may then enter into contract negotiations with the highest ranked firm.

FINAL CONTRACT NEGOTIATIONS AND AWARD

ACSEO shall establish the proposed terms and scope of services for the project's contract. Should the negotiations with the highest ranked firm be unsuccessful, then they shall be terminated and negotiations shall begin with the next highest ranked firm. This process shall continue until a contract is successfully negotiated. If all of the negotiations are unsuccessful, all of the firms that submitted proposals will be notified that the selection process has been terminated. ACSEO reserves the right to terminate the final negotiations at its discretion.

